

# Emerald Ball Vendor Form

May 3<sup>rd</sup> - May 6<sup>th</sup>, 2012

If you were a vendor at the 2011 Emerald Ball and would like to return for 2012, then you need to do the following: 1) Send in a non-refundable deposit of \$750 before January 15<sup>th</sup>, 2012. 2) Pay your balance on or before February 28th, 2012. 3) Book your hotel room at the LAX Hilton.

**Returning Vendors:** Should your deposit not be in by the deadline we will not guarantee your space and may go to the waiting list for new vendors.

**Should your balance not be in by the due date, your space is NOT guaranteed and your deposit is non-refundable. All locations will be the same for all returning vendors.**

If you are a new vendor and wish to attend the 2012 Emerald Ball, please email to [wayne@dancevision.com](mailto:wayne@dancevision.com) to be on the waiting list.

## VENDORS ARE REQUIRED TO:

Pay a minimum vendor fee of \$1,200 or 10% of the gross revenues, whichever is greater.

Pay a flat fee of \$100 toward the cost of a security guard for 3 nights (TH/FR/SA).

A copy of all sales receipts must be turned in to the organizer at the end of each day with the day's total sales noted.

## OPTIONAL ADVERTISING:

You may place a full-page advertisement in the souvenir program at the cost of \$250.

All advertisements must be professional quality, 'camera-ready', and received no later than March 31st, in order to meet our printing schedule. You may e-mail the ad to [wayne@dancevision.com](mailto:wayne@dancevision.com).

## HOTEL ACCOMMODATIONS:

You must book your hotel room directly by calling (310) 410-4000 or (800) 445-8667. The Emerald Ball has blocked room space at a special discount price of \$129 plus tax per night (total of approximately \$149 per night per room) for single or double occupancy. You must mention the code "EME" to secure this special rate. All vendors must book at the Hilton Hotel and mention the "EME" code.

You can also book online at [www.EmeraldBall.com](http://www.EmeraldBall.com)

Minimum Vendor Fee	\$1,200			
Security Fee	\$ 100			
Advertisement	\$ _____			
<b>Total Amount Due</b>	<b>\$ _____</b>			
Deposit	\$ _____	Check # _____	Date _____	R _____
Balance Due by 2/28/12 (if any)	\$ _____	Check # _____	Date _____	R _____
	\$ _____	Check # _____	Date _____	R _____

**PRODUCT(s)** \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Daytime Phone (\_\_\_\_\_) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Alternate Phone or Fax: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

**Please make check payable to Emerald Ball and mail to  
Wayne Eng, 9081 W Sahara Ave Suite 100, Las Vegas, NV 89117**